

# How to log on to the LifeSight Pension Portal

When you join the company pension scheme for pension benefits, you will be given online access to your LifeSight Account. To access the portal, you will need your 8-Digit Account Number.

Login details will be issued once your first months pension contributions have been invested, as unfortunately if you log in prior to any contributions being invested, all monetary fields and projections will default to zero and may cause unnecessary confusion amongst members.

## First time activating:

- Go to <https://yourpension.willis.ie/> and click ACTIVATE ACCOUNT.
- Please then enter your 8-digit Account Number, your date of birth and the security code captcha and click 'Next'.
- You will then need to confirm the first 4 digits of your PPSN, your mobile phone number, email address and click 'Activate'. A PIN will then be sent to your mobile phone.
- You can then return to the homepage and enter your Account Number, click 'Next' and enter the requested digits of the 5-digit PIN that was sent to your mobile phone.

## Existing users:

Go to <https://yourpension.willis.ie/> and enter your Account Number followed by your PIN.

If you have misplaced your details, please click on Problem Logging In and follow the steps to help retrieve your details.

## Forgot your Account Number or PIN?

Your Account Number can be found on your Annual Benefit Statement (or Leaving Service Options if you have left employment).

If you have misplaced your details, please click on Problem Logging In and follow the steps to help retrieve your details.

If you are still having difficulty accessing your account, you can email the helpdesk at [support@lifesight.ie](mailto:support@lifesight.ie).